

**THURSTON COUNTY FIRE DISTRICT THREE**

**BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**August 20<sup>th</sup>, 2020**

Chairman Dobry  
Commissioner Roberts  
Commissioner Kirkbride  
Commissioner Hetzler  
Commissioner Motzer

The meeting was open to the public at Station 31 and via the Zoom meeting platform.

**I. CALL TO ORDER / FLAG SALUTE**

Chairman Dobry called the meeting to order at 5:31pm.

**II. APPROVAL OF THE AGENDA**

**MOTION:** To approve the agenda as presented.

Motion: Commissioner Hetzler  
Second: Commissioner Kirkbride  
Carried: Unanimous

**III. PRESENTATION BY CHAPLAIN DANE BAUERSFELD**

- District Chaplain Dane Bauersfeld and business partner Mike Oliver at Country Financial donated \$2,000 to the Lacey Fire District 3 Donation Fund.

**IV. HEARING OF THE PUBLIC /MEMBERS PRESENT**

- No public or members addressed the Board.

**V. APPROVAL OF THE CONSENT AGENDA**

- General Fund 001 (Acct# 6630) checks numbered #22178 through #22190 in the amount of \$95,925.20
- Donations Fund 001 (Acct#6633) check numbered #22191 in the amount of \$97.02
- 2017B Capital Projects Fund 307 (Acct#663B) checks numbered #22192 through #22197 in the amount of \$719,786.00
- Payroll #08A-2020 in the amount of \$1,270,770.48

**MOTION:** To approve the consent agenda as published.

Motion: Commissioner Kirkbride

Second: Commissioner Motzer

Carried: Unanimous

## **VI. COMMITTEE REPORTS**

### **A. Thurston County Medic One - EMS Council**

Commissioner Kirkbride reported:

- No meeting this month, however the Levy Committee, who made a recommendation at the last meeting to go to the voters in 2021, made the decision to recommend to the council a 10-year 106 levy to go to voters in August 2021.

### **B. Thurston 9-1-1 Communications (TCOMM)**

Commissioner Roberts reported:

- Shared that there was no report. Next meeting in September.

### **C. City / District Liaison**

Commissioner Roberts reported:

- City of Lacey updated the District on the Annexation for Station 33. Closing date for comments to BRB is September 18<sup>th</sup> with possible action by City Council to take place in October.
- Steilacoom annexation still under discussion. City will keep District updated.
- Discussion took place regarding City of Lacey road construction projects, area brushfires, and childcare for city workers.
- A new advisory board was created to discuss homelessness in the City of Lacey.
  - Commissioner Dobry asked if the City of Lacey requested potential District staff participation.
    - Chief Brooks shared yes and that meeting to take place next Tuesday. He shared that currently he, Deputy Chief Dickson, and Fire Psychologist Holguin were planning on attending.
- That an Equity and Inclusion Committee has been newly created.
- Discussion took place regarding a possible LFD3 exhibit within the City of Lacey Museum and that there will be a September 4<sup>th</sup> meeting with the museum.

#### **D. Thurston County Fire Commissioners Association (TCFCA)**

Commissioner Motzer reported:

- No report. Next meeting in September.

#### **E. Thurston Regional Planning Council (TRPC)**

Commissioner Dobry reported:

- No report. Does not meet in August. Next meeting is on the 4<sup>th</sup> of September.

#### **F. Community Outreach**

Chief Brooks shared:

- Community Outreach Coordinator Chris DeBell is working on informational material for the ballot measure.
- Community Outreach Coordinator Chris DeBell reached out to area schools to see how best to engage students remotely for October Fire Prevention month.
  - Chief Brooks shared that the District has been looking into working with the volunteer District videographer to create outreach materials that can be shared remotely. Additionally, the District is looking into purchasing public education materials such as an inflatable fire safety house.
    - Commissioner Kirkbride stated that the fire safety houses sounded interesting and asked that the Commissioners be sent a hyperlink to view possible choices.

#### **G. Capital Facilities and Equipment**

Chief Brooks shared:

- Station 34 Vehicle Repair Facility was discussed. Discussion took place regarding the architectural drawings and floorplan layout.
- Station 33 addition concept was discussed. Discussion took place regarding the architectural drawings, floorplan layout and consistency of the design regarding building materials.
- Station Alerting System is currently being installed by Staff.
  - Commissioner Kirkbride asked if the new station alerting system would be clearer.
    - Chief Brooks shared that it was clearer and highly configurable. He shared that it uses a red light system that is preferable for night calls and will stay on so crews can see in the dark without ruining their night vision.

## VII. OLD BUSINESS

### A. Planning and Response Updates for Pandemic: Staff Report

Chief Brooks shared:

- An update regarding L&I masking guidance. Conference call with other stakeholders and L&I set to take place next Tuesday. District to provide updated guidance to members.
- No further instances of quarantine have been required for District members.
- An update on Thurston County COVID numbers.
- The District has ~\$100,000 in eligible reimbursement for COVID related expenses.

## VIII. NEW BUSINESS

### A. Lease Space at "Old" Station 34: Discussion/Potential Action (Appendix A)

Chief Brooks shared:

- The District would retain the building for District meeting and training room space and is looking into the possibility of providing a rental site to TCOMM, as their current backup center is needing expansion. The site and security access is ideal for TCOMM, however to move forward they would need to have a radio tower put in place which would require written authorization from the potential landlord/the District.
- Discussion took place regarding how the facility and parking would be affected.
  - Chief Brooks shared that TCOMM has discussed that wherever their backup center is that they would budget for facility improvements as needed.
- TCOMM conducted a feasibility study to test for a radio signal.
- Commissioner Dobry inquired if this motion was authorizing TCOMM to lease the building.
  - Chief Brooks stated that this motion would be for the planning and permitting for the tower as it is necessary with the County.

**MOTION:** To authorize the Chief to undertake whatever communication necessary with TCOMM 911 for their ability to lease space within the existing Station 34.

Motion: Commissioner Kirkbride  
Second: Commissioner Roberts  
Carried: Unanimous

B. Pierce Pumpers Change Orders – Discussion/Potential Action (Appendix B)

Chief Brooks shared:

- The change orders are mainly to get ahead of known and anticipated industry standard improvements as a best practice, such as: warning lights, decontamination water and a warm water tank separate from fire water to help with decontamination.
- Commissioner Kirkbride inquired regarding diesel generators and previous grants from the Department of Ecology.
  - Chief Brooks shared that the grant program was for previous fleet.
  - Logistics Director Chambers shared that the grant allowed the District to retrofit some apparatus, but the grant is no longer. He shared the advantages of the retrofit: fuel savings and lowered emissions.

**MOTION:** To authorize the Chief to approve the change order for the total of \$6,225.00 plus state sales tax for each of the pumpers on order.

Motion: Commissioner Kirkbride  
Second: Commissioner Hetzler  
Carried: Unanimous

C. Declaration of Surplus Equipment: Staff Report/Proposed Action (Appendix C)

Chief Brooks shared:

- When the District purchased a new water rescue boat it came with a trailer, which is no longer needed by the District as the boat is carried on a separate trailer. The District has no further use for the trailer.
- Discussion took place regarding emergency response water rescue boats and agency use.

**MOTION:** To declare the 2018 EZLoad, Model 14-17 12, Boat Trailer surplus.

Motion: Commissioner Kirkbride  
Second: Commissioner Roberts  
Carried: Unanimous

**D. ADMINISTRATIVE REPORT**

Chief Brooks provided the following updates:

- There was not a Con committee formed for the ballot measure and therefore a rebuttal statement would not be needed from the Pro committee.

- Commissioner Kirkbride inquired if the Auditor was able to locate participants in the Con committee.
  - Chief Brooks shared that the Auditor reached out for solicitation for the Con committee, but did not receive a response.
- He has been in contact with the Outreach Coordinator from the elections office. They shared that no further documentation was needed from the District and everything was submitted timely for the ballot measure.
  - There was a slight modification required to the name of the Pro Committee to align with records.
- The District has not held any recognition events, but has a newly promoted Lieutenant, new Firefighter Paramedic, and Volunteer Firefighters it would like to recognize and swear in at the September 3<sup>rd</sup> BoFC meeting using social distancing.
- The District, with the Boards approval, drafted a letter to Tumwater regarding the Regionalization Study, which was submitted to Tumwater this week.
  - Chief Brooks shared that he reached out to interested parties to make sure they were aware of its arrival.
  - Discussion took place regarding inter-agency conversation in regards to the Regionalization Study.

Deputy Chief Schmidt provided the following updates:

- Lt. Pearsall was deployed as part of the Rapid Extraction Module (REM) team to the Grizzly Creek Fire in Colorado, as a rescue technician for wildland firefighters.
- Lt. Berman was deployed to the Frog Fire in Oregon where he is serving as a Communications Unit Leader.
- FF Hodge and Landgraf are currently on standby for wildland fires.
  - Discussion took place regarding area wildland fires.
- She shared that there have been several citizen thank you communications received by the District recently, one for A Shift and a couple for C Shift.
- A Citizen recommended the District via the District Facebook page for the tremendous service provided to their relative by BC Harn, in which he took the time to talk with the relative regarding the incident and also followed up with the homeowner to check on the relative to make sure they were okay.

**E. COMMISSIONER COMMENTS**

Commissioner Kirkbride – He inquired how we respond to Smoke Investigations in Homeless encampments.

- o Chief Brooks shared procedure for District response and follow up with citizens who contact TCOMM regarding Smoke Investigations. Phone contact and referral to ORCAA for enforcement is the first choice whenever practical and no immediate hazard is apparent.

Commissioner Hetzler – No comment.

Commissioner Roberts – She thanked Chief Brooks for the letter that was drafted for the Regionalization Study.

Commissioner Dobry – He thanked Chief Brooks for the letter that was drafted for the Regionalization Study and shared that he was grateful that COVID-19 numbers appear to be going down in the area.

Commissioner Motzer – He shared that he enjoyed his recent family camping trip.

**F. OTHER INFORMATION**

- o Suggestion Box/Correspondence – None.

**G. HEARING OF THE PUBLIC / MEMBERS PRESENT**


- o None.

**ADJOURNMENT**

The meeting adjourned as of 6:41pm.

*Next Regular Meeting: September 3rd, 2020– 5:30 p.m.*

*Available via remote meeting or possibly in person at Station 31, located at 1231 Franz St. SE.*

Chair 

Commissioner

Commissioner

  
Vice Chair

  
Commissioner

  
ATTEST: District Secretary