

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

January 2nd, 2020

Present:

Vice Chair Dobry
Commissioner Roberts
Commissioner Kirkbride
Commissioner Hetzler
Commissioner Motzer

I. CALL TO ORDER / FLAG SALUTE

Commissioner Dobry called the meeting to order at 5:30pm and followed with a salute to our Nation's flag.

II. OATH OF OFFICE FOR COMMISSIONER ROBERTS AND WELCOMING OF COMMISSIONER MOTZER

- On behalf of the District, Skip Houser swore in Commissioner Roberts for a six-year term of service.
- Newly sworn in commissioner, Commissioner Motzer spoke about his service as a US Army Veteran and his continued service in our community through area non-profit work. Commissioner Dobry expressed his thanks to Commissioner Motzer for his efforts to prepare for this position.

III. APPROVAL OF THE AGENDA

MOTION: To approve the agenda with the addition of New Business Item B for the Election of the Vice Chairman of the Board.

Motion: Commissioner Kirkbride

Second: Commissioner Roberts

Carried: Unanimous

IV. HEARING OF THE PUBLIC /MEMBERS PRESENT

- None.

V. APPROVAL OF THE CONSENT AGENDA

- A. Draft minutes of the December 19, 2019 meeting of the Board of Fire Commissioners.

B. Warrants

- General Fund 001 (Acct#6630) checks numbered #21779 through #21788 in the amount of \$79,358.65
- Capital Projects Fund 301 (Acct#6631) a check numbered #21789 in the amount of \$1,935.00

C. Payroll # 12B-19 in the amount of \$397,683.09

MOTION: To approve the consent agenda.

Motion: Commissioner Roberts

Second: Commissioner Motzer

Carried: Unanimous

VI. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride shared:

- No report, as their next meeting is on Wednesday, January 15th.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

Commissioner Roberts reported:

- No report. Next meeting is on Wednesday, January 8th.

C. City / District Liaison

Commissioner Dobry shared:

- No report, as their next meeting is on Tuesday, February 18th.

D. Thurston County Fire Commissioners Association

Commissioner Hetzler reported:

- No Report. Next meeting is on Tuesday, January 21st.

E. Thurston Regional Planning Council (TRPC)

Commissioner Dobry shared:

- No report, as their next meeting is on Friday, January 10th.

F. Community Outreach Status Report

Chief Brooks shared:

- Monday, January 27th Steilacoom Heights HOA requested a fire presentation at Station 34, which will be attended by Chief Brooks and Commissioner Motzer.

G. Capital Facilities and Equipment Activities

Chief Brooks reported:

- Station 34 concrete pour is completed and contractor able to continue framing. Next contractor meeting is on Thursday, January 9th. Currently coordinating with PSE to adjust electrical to proper depth and to outline timeline for disconnect of electrical to the station. Received updated quote from the civil engineer and the contractor to obtain approval to remove dirt on site, continue the mound between the two parcels, and for tree removal.
- Commissioner Dobry inquired about change orders. Chief Brooks shared that the only change order approved thus far was the roughly \$10,000 change enabling the contractor to move the electrical underground to the proper depth. They are currently awaiting additional information/changes from PSE.
- Working with County to refine plans for permitting at Station 33 and the old Station 34 site for work that may need to be done for the outfitting of the vehicle repair facility. Will most likely need to come back to the Board for the proposal of some minor work by an architect, as the County requires architectural design as the facility is greater than 5,000 square feet.

VII. NEW BUSINESS

A. Purchase Agreement with Pierce Manufacturing: Staff Report/Potential Action (Appendix A & B)

- i. One (1) Velocity 107' Ascendant Ladder AK867 Truck
- ii. Two (2) Velocity Pumpers AK 893 Trucks
- Chief Brooks shared how trucks will be distributed throughout the District. He also shared that base price would not change, however that the sales tax number could fluctuate.

- Commissioner Dobry inquired about the timing of the delivery of the trucks. Chief Brooks shared that the ladder truck would most likely be completed first in as little as 11 months and there would be a 3- month gap between the aerial truck delivery and the two engines, however both engines would be delivered together and all would be come into service at staggered times.
- Commissioner Kirkbride expressed concern regarding the increasing cost of trucks, roughly 3% a year, when compared to the Consumer Price Index (CPI), which has not. He shared that from 2005 to present CPI has increased by 35% while the price of the ladder truck has increased 62%.

MOTION: To authorize the Chief to sign the contract with Hughes Fire Equipment for One (1) Velocity 107' Ascendant Ladder AK867 Truck not to exceed the base price of \$1,102,716.00 plus sales tax and motor vehicle tax.

Motion: Commissioner Kirkbride

Second: Commissioner Roberts

Carried: Unanimous

MOTION: To authorize the Chief to sign the contract with Hughes Fire Equipment for Two (2) Velocity Pumpers AK893 not to exceed the base price of \$1,410,432.00 plus sales tax and motor vehicle tax.

Motion: Commissioner Kirkbride

Second: Commissioner Motzer

Carried: Unanimous

B. Election of the Vice Chairman to the Board

- Vice Chair Dobry requested nominations from the Board for the election of the Vice Chairman. The Board received a nomination from Commissioner Kirkbride for Sylvia Roberts to be Vice Chairman of the Board. The Board unanimously affirmed Sylvia Roberts as Vice Chairman of the Board.
- Chief Brooks shared that the chairman position was to be made as an appointment by position, per policy, at the 2nd board meeting in January.

VIII. ADMINISTRATIVE REPORT

Chief Brooks provided the following updates:

- Shared that a follow-up meeting with the Interim City Manager of Olympia, the City Administrator of Tumwater, the Olympia Fire Chief, and the Director of Medic One. Discussion took place on potential next steps for regionalization discussions. Since there are newly elected officials and key staff changes, two to three months between discussions was decided to allow all parties to listen to and confer with counsel. Discussed the possibility of meeting with the consultant of the regionalization study to have them share information and how it pertains to each of the parties elected bodies.
 - o Upcoming Board retreat/workshop proposed tentatively set for Saturday, March 7th in the morning, potentially from 9am-12pm. Chief shared that he would reach out to see if the consultant could meet with

the Board to discuss regionalization findings and how they pertain to the District.

- Thurston Regional Planning Council reached out to Chief Brooks to request to make a presentation to the Board. Chief will verify with TRPC if March 5th would work for presentation.

IX. COMMISSIONER COMMENTS

Commissioner Motzer expressed that he was glad to be on the Board and stated he was looking forward to meeting with everyone.

Commissioner Kirkbride extended a welcome to our new commissioner and returning commissioner.

Commissioner Roberts wished everyone a Happy New Year and that she was looking forward to being here.

Commissioner Hetzler had no comment.

Commissioner Dobry shared welcomed Commissioner Motzer.

X. OTHER INFORMATION

- A. Suggestion Box – None.
- B. Correspondence
 - i. Thank You card received from community member.
 - ii. Donation of \$500.00 received from resident – requested donation be designated to Station 35 for their service to the community.

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

- None

XII. ADJOURNMENT

The Board of Fire Commissioners meeting adjourned at 6:07p.m.

Next Regular Meeting: January 16th, 2020– 5:30 p.m.


Chair

Commissioner

Commissioner


Vice Chair

Commissioner

ATTEST: District Secretary